

राजकीय इंजीनियरिंग कालेज, अम्बेडकर नगर (उ०प्र०) 224122
RAJKIYA ENGINEERING COLLEGE AMBEDKAR NAGAR -224122 (UP) INDIA

Ref No.: 396/DAA/REC/2026

August 10, 2026

MINUTES OF THE MEETING

A meeting was convened under the chairmanship of the Director, Rajkiya Engineering College, Ambedkar Nagar, on August 10, 2026 at 4:30 PM in the office of the Director to deliberate upon various academic and administrative matters relating to the functioning of the college.

The following were present:-

Sl. No.	Name	Position
1.	Prof. Dhananjay Singh	Director & Chairman
2.	Prof. Vishal Singh Chandel	HoD, APSH & Member
3.	Dr. Sudhakar Tripathi	HoD, IT & Member
4.	Dr. S. P. Singh	Dean, Academic Affairs, HoD, EE & Member
5.	Mr. Nitin Kumar Shukla	Representative of HoD, CE & Member
6.	Dr. Sharad Verma	Dean, Student Welfare & Member
7.	Dr. Shivendra Kumar Pandey	Dean, Research & Development & Member

Various points were discussed and the following decisions are taken in the meeting:

- Display of Attendance:** All Concerned Heads of Departments (HoDs) are instructed to ensure that the attendance of all students for the period July 24 to July 31, 2026 is duly updated and displayed on the respective Department Notice Boards. All relevant notices/orders pertaining to attendance during the said period shall also be displayed for information of the students.
- Remedial Classes for Students with Short Attendance:** All HoDs are instructed to arrange remedial classes for students having attendance below 75%, so as to provide them an opportunity to improve their attendance and academic preparedness before the forthcoming Class Tests, as per applicable academic rules.
- Instructions to Hostel Residents:** The Chief Warden/Wardens of Boys' and Girls' Hostels shall advise all resident students to attend classes regularly and maintain the prescribed minimum attendance, so as to avoid any academic inconvenience or difficulty arising out of shortage of attendance in future.

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4. **Verification of Faculty Attendance Registers:** The Director and Dean, Academic Affairs shall undertake visits to all Departments to verify the attendance registers/records of faculty members and ensure that the same are properly maintained and updated.

5. **Constitution of Committee for Disposal of Obsolete/Unserviceable Items:**

A Committee is hereby constituted for disposal of obsolete E-waste, equipment/apparatus, furniture, utensils, and other unserviceable items available in the College, in accordance with the applicable rules and procedures. The Committee shall comprise the following members:

Sl. No.	Name	Position
1.	Dr. Devendra Pratap Mishra , Assistant Professor (Chemistry)	Chairman
2.	Dr. Amit Kumar Pandey , Assistant Professor (Electronics Engineering)	Member
3.	Dr. Vivekanand Singh , Assistant Professor (Mechanical Engineering)	Member
4.	Mr. Amit Kumar Rai , Assistant Professor (Civil Engineering)	Member

The Committee shall examine the items concerned, prepare the necessary inventory/assessment report and recommend appropriate action for their disposal in accordance with the applicable Government rules and procedures.


(Dr. Shivendra Kumar Pandey)


(Dr. Sharad Verma)


(Mr. Nitin Kumar Shukla)


(Dr. S. P. Singh)


(Dr. Sudhakar Tripathi)


(Prof. Vishal Singh Chandel)


(Prof. Dhananjay Singh)